

# UNION SETTLEMENT

## EMPLOYMENT OPPORTUNITY

Union Settlement Association is an on-the-ground resource for East Harlem residents of all ages, and a passionate advocate for the needs of underserved communities. Since opening our doors in 1895, we have brought education, wellness and community-building programs to our neighborhood, empowering New Yorkers with opportunities to better their lives. More than 350 staff work in our organization, and our services impact 10,000 people every year. By helping our neighbors realize their goals, we build the vitality and success of East Harlem. For more information about Union Settlement, please visit our website at [www.unionsettlement.org](http://www.unionsettlement.org).

**Position:** Fatherhood Counselor  
**Department:** Youth Services  
**Reports to:** Director of Young Adult Programming  
**Hours:** Full-Time, including some evening hours

### **Program Description:**

The Youth@Union Program is built on a foundation of academic skills enrichment, positive youth development and the cultivation of informed and independent decision making. Recognizing the needs of the East Harlem community and its children, Union Settlement has created Young Men on the Rise Program. The Young Men on the Rise initiative is a fatherhood program designed to address the needs of young fathers ages 16 to 24. Program goals include increasing their engagement with their children, their availability to their children, responsibility in their relationships, and increased material/financial support to their children. Services also includes individual, group, and family counseling, mentoring, parent skills training, mediation and conflict resolution, job readiness, and employment assistance.

### **Position Summary:**

The Fatherhood Counselor will be responsible for the case management of program participants in the Fatherhood Program. This includes counseling, crisis intervention, coaching, advocating, and assisting participants navigate through the many challenges they face including, but not limited to probations, custody, parental rights, shelter, health, education, and employment.

### **Additional Responsibilities:**

- Participant intake including enrollment, needs assessment, and service planning.
- Case management, and individual and group counseling for Fatherhood and GED program participants.
- Manage participant files for Fatherhood program participants.
- Facilitate weekly leadership training sessions for GED students.
- Generate statistical and narrative reports as needed.
- Produce program reports and evaluations of ongoing services.
- Conduct follow-up services as needed, including home visits, referrals, and advocacy.
- Weekly review of caseload, small groups, and activity groups with supervisor.

- Participation in at least one Youth Services programmatic committees.
- Attend and participate in monthly Youth Services staff meetings.
- Additional duties as assigned by Director of Young Adult Programming and Director of Youth Services.

**Qualifications:**

- Master's Degree in Social Work, Counseling or Psychology with a minimum of 2 years demonstrated experience in a youth development program conducting case conferences, case review/assessment, and case management of teens and young adults preferred.
- At minimum, Bachelors Degree in Social Work, Counseling, Psychology, or related field, and at least 4 years of demonstrated experience working with at-risk teens and young adults.
- Ability to complete successful background, criminal records, fingerprinting, and reference checks.
- Expertise in several of the following areas: gang involvement prevention, teenage pregnancy prevention, addiction prevention, peer and dating violence prevention.
- Strong verbal, written, clerical, organizational, and problem solving skills.
- Strong computer skills.
- Demonstrated ability to perform multiple activities effectively in a fast-paced, challenging, and constantly changing environment.
- Knowledge of the challenges young men of color face in urban settings.
- Bilingual (English/Spanish) a plus.

**To Apply:**

Please send Cover Letter, Resume, Salary Requirements, and References to:

[hr@unionsettlement.org](mailto:hr@unionsettlement.org)

Please indicate Fatherhood Counselor in subject of e-mail.

Submissions without salary requirements will not be considered.

**UNION SETTLEMENT ASSOCIATION IS AN EQUAL OPPORTUNITY EMPLOYER**